**Horsham Squash Club Committee**

Committee Meeting Minutes

*15th May 2019, 7:00pm*

*Present:* Martin Plews (MP), Peter Sibley (PS), Sarah West (SW), Daniel West (DW), Duncan Davidson (DD)

*Apologies:*

*Absence:*

*Next Meeting:* Wednesday 26th June, 7:00pm

Outstanding actions are highlighted in yellow

**PART A**

1. **Approval of minutes**
* The minutes for March 2019 were approved.
1. **Outstanding actions**
* Action 0119.02: committee to seek volunteers for lifting squash court floors is ongoing.

Tony Macaulay and Nigel Rawson have volunteered.

The courts may have to be closed for a longer period.

Action 0419.01: PS will ask (via office) Sam Paul the plumber to quote for making underfloor heating plumbing good on all 3 courts.

* Action 0319.1: PP to speak with Mark about the lighting and scaffolding rig is replaced by Action 0419.02 DW to speak with Rob Norman. There is scaffolding somewhere according to Rob.
* Action 0319.2 MP to send out email to members about flooring is complete.
* Action 0119.03: SW to update on contact with E-Social Butterflies (ESB) is complete.
* Action 0319.3: SW to provide info to PP for Main Committee regarding what hits we are getting is ongoing.
* Action 0219.01: PP will speak with the office about website link and photography is complete.
* Action 0119.04: MP to email squash members about tin sponsorship is complete.

DW has spoken with Ahmet, who is considering tins on all 3 courts and might do the website.

* Action 0219.02 PP to speak with office and clarify membership numbers is complete.
* Action 0119.07: regarding meet and greet new enquiries is ongoing.

DW has spoken with office about this. Office will forward details of potential new members to the new squash email address. We can then send out a personal letter.

PS will pass draft to SW.

* Action 0119.8: regarding trophy engraving and competition board updates is ongoing. DW will get trophies back in from holders and give to Polly to arrange engraving. Plaques for annual tournament / point’s cup can be sourced from Jim Hill Sports. SW agreed to update the notice boards.
* Action 0319.5: MP put refurbishment funding on agenda for April meeting is complete.
* Action 0319.7: PS will report dripping ladies changing room shower to the office is complete.
1. **Finance and membership**
* PS handed out draft of 3 year plan for comment. There was discussion about what are the factors that contribute to making a good and successful club.

Action 0419.03: All to come back with ideas for driving the club forward and increasing membership.

1. **Feedback from Main Committee**
* With PP leaving the committee, DW will take on the role of acting chairman and will attend main committee meetings.
1. **Leagues update**
* The adult leagues continue to run smoothly albeit with historically low numbers of members participating.
1. **Teams update**
* The teams have had a mixed season. The 1st team did OK coming came 6th in the premier. The 2nd team has had a hard time in a high standard division 2. The 3rd team should finish 4th in division 4.
1. **Club tournaments**
* DW needs £100 to register the PSA tournament. Action 0319.6 DW will get from office and send them the invoice is ongoing.

PSA tournament date will be changed to after the new floors have been installed because as currently scheduled it clashes with other tournaments and the entries are likely to be affected.

* DW will draft reminder email for annual tournament; MP will send out through system. Payments will be in cash to DW.
1. **Club maintenance**
* Action 0219.07 regarding men’s changing room AC unit is ongoing.

PS has spoken to Paddy and indicated that we might need planning permission. Paddy will provide specification.

* Tony Macaulay has kindly offered club some security cameras and his time in setting these up. The committee is happy to see these used on the courts for security purposes. PS is following up with TM.
* There is no decision on what to do with the wood from the floors. It will be a temporary storage problem.
1. **Booking system**
* DD noted that other clubs have sponsors on their ‘.

Action 0319.8: DD to investigate how advertising space on the ‘mycourts’ booking site could be sold is ongoing.

1. **Social activities**
* Action 0219.05 SW to draft list of questions for new survey is ongoing.
* DW is looking at options for activities after the annual tournament. The committee supports a club activity day out over the summer.
1. **AOB**
* Action 0419.04: MP to propose and seek agreement for dates for next few meetings

The meeting concluded at 8:10pm.